

EGR Middle School PTO Volunteer Information

2016-2017

Getting involved in PTO activities is one of the best ways to stay connected and informed during your student's middle school years. This is an exciting time of change and growth for your child. Parental involvement has always been important, especially in this tough time of budget restraints. The school community needs your support more than ever to continue providing diverse and enriching opportunities for all of our children. Please consider becoming involved in one of the following opportunities.

Simply complete the volunteer form and return it to the Middle School office or email your information including what committees you might like to help with to: allison1111@comcast.net. You will be contacted as soon as each committee is getting organized.

** If you are able, please volunteer to chair or co-chair a committee. It's not necessarily a larger time commitment, and we always need people to take the lead. **

The PTO Executive Board looks forward to working with each of you, and we welcome your suggestions and input. Thank you in advance for sharing your time in support of our children. Please feel free to call me at 616-745-2234, if you have any questions. Your participation is greatly appreciated.

Allison White
PTO President 2016-2017
allison1111@comcast.net
616-745-2234

PTO Executive Board:

Allison White	President
Julie Kowalewski	Vice-President
Mark Wassink	Treasurer
Ann Beeney	Assistant Treasurer
Kris Gauri	Recording Secretary
Ann Sheridan	Corresponding Secretary
Julie Turner	Past President

EGRMS PTO Volunteer Opportunities 2016-17

All School Directory: This committee works to assemble, organize orders, and distribute the directory copies.

Career Lunches: Groups of up to 40 students are brought together over lunch to experience new careers and diversity through guest speakers in a business like atmosphere. Offered up to six times a year, this wonderful student opportunity needs a lot of volunteers. Help is needed for table decorations/ set-up, obtaining and tallying student food choices and ordering from food services, publicity and clean up, etc.

Copy Center: This committee would assist the teachers in copying.

Gardening/Grounds: This committee helps to maintain the beauty of the Middle School by planting, weeding and general "sprucing up" of the area around the school. Most activity would take place in the fall and spring.

General Volunteer: A list of parents is needed to assist with various one-time activities during the school year. These include office assistance, special events, spelling bee, hearing tests, clubs, etc.

Hospitality Committee: This committee supplies snacks and beverages and prepares coffee on an as needed basis during the school year.

Legislation: This committee of the PTO council is comprised of representatives of each PTO/School, the School Board, and the administration. Its goal is to understand pending state and national legislation on educational issues. Meetings are held on a monthly basis. Representatives are asked to report back to their own PTO units to keep us updated on pertinent information.

MS Fundraiser: This annual event kicks off in September is the MS PTO's largest fundraiser. The sale kicks off the first week of school and runs 3 weeks. Volunteers are needed to hand out flyers at registration, tally orders, and hand out prizes during lunch hour on one day. Co-Chairs needed.

Learning Commons: Volunteers are needed to work 1-3 times a month depending on availability. Possible jobs are re-shelving books, helping with displays, book / internet searches, and other requests.

Neighborhood Needs: Volunteers provide meals or assistance to families during the year as needs arise.

PTO Membership: This committee encourages parents to join the PTO, collects dues on registration days in August and parent information nights in September, and records memberships.

Registration Day Helpers: A fun way to get you back in the swing of the new school year! Students and parents are invited to the Middle School to obtain class schedules, establish lunch accounts, get school pictures taken, order gym uniforms, etc... Registration takes place from 9am to 1pm for three days in the 3rd or 4th week of August (dates TBD). We need approx. 12 volunteers for each day to help hand out and collect information. If we get enough volunteers, the shifts can be split.

Staff Appreciation: This committee shows our middle school staff how greatly they are appreciated by our middle school families. The chairperson schedules parents to bring in treats, which can be any kind of snack, either homemade or purchased. Treats or luncheons are currently provided once a month. Each parent will be reimbursed for their contribution.

6th Grade Fall Party: A chance for all 6th grade students to get together for fun and games with new friends in the gym. This generally occurs after school in the early fall.

6th Grade Year End: Provide help with the 6th grade class rocket launches, yearbook distribution, and year end celebration held during the last week of school.

7th Grade Year End: Provide help with the 7th grade class yearbook distribution, field activities, and year end celebration held during the last week of school.

8th Grade Class Night: A special event to honor the 8th grade class. This is typically an evening event held at the end of the school year.

8th Grade Reception / Promotion Assembly: After the Promotion Assembly in June, 8th graders and their parents are invited to a reception in the cafeteria.

EGR Middle School PTO Volunteer Form

2016-2017

Name: _____

Email: _____

Ph # : _____

** Please turn form into the middle school office or email your selection to :
allison1111@comcast.net **

Volunteer Opportunity	Time Commitment	Chair	Volunteer
All School Directory	Varies, See description		
Career Lunches	Up to 6x's during the year		
Copy Center	As needed		
Gardening / Grounds	As needed – Fall, Spring		
General Volunteer	As needed		
Hospitality	Varies, See description		
Legislation	Monthly meetings		
MS Fundraiser	Early Fall		
Learning Commons	Weekly, Biweekly or Monthly		
Neighborhood Needs	As needed		
PTO Membership	Fall		
Registration			
- 6th Grade	9 am to 1 pm 1 day in August		
- 7th Grade	9 am to 1 pm 1 day in August		
- 8th Grade	9 am to 1 pm 1 day in August		
Staff Appreciation	Varies, See description		
6th Grade Fall Party	Fall - varies, See description		
6th Grade End of Year	1/2 day last week of school		
7th Grade End of Year	1/2 day last week of school		
8th Grade Class Night	Spring - varies, See description		
8th Grade Reception	Spring - varies, See description		